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Event Promoters Or Facilitators Supplemental Application

TO BE USED WITH COMMERCIAL GENERAL LIABILITY APPLICATION (ACORD 125)

All questions must be answered in full. Application must be signed and dated by the applicant.

Applicant's Name _____ Agent _____

Applicant Mailing Address _____ Applicant's Phone Number _____

_____ Web Address _____

_____ Inspection Contact _____

Proposed Policy Period _____ to _____ Phone Number for Inspection Contact _____

Applicant is Individual Partnership Corporation Joint Venture Other _____

Location #1 _____

Location #2 _____

Location #3 _____

UNDERWRITING INFORMATION

In order to determine acceptability of a particular risk, or identify exposures or conditions that would require special consideration, provide a **complete narrative description** for each Yes response. **Attach** a separate sheet, if needed.

1. Does the applicant provide on-site supervision of the event? Yes No
2. Does the applicant provide services for clients who desire planning or coordination of events only? Yes No
Is the client required to provide comprehensive insurance for his or her own event? Yes No
3. Does the applicant ever assume responsibility for securing liability coverage for the events on behalf of the client? Yes No
4. Does the applicant book off-premises organized events or activities? Yes No
5. Does the applicant sponsor any events? Yes No
6. Are there promotional activities that permit public participation prior to or during the event? (Other than registrants or participants) Yes No

Note: Complete information is required for each event to be insured including, but not limited to:

Type of event, estimated attendance, location of event, and food or beverage sales by applicant or others etc.

7. Does the applicant specialize in high profile events, e.g., Political conventions, Corporate/Trade/Industry conventions or shows, concerts, etc.? Yes No
Attach a list of the last 10 jobs and a brief description of each event.
8. Does the applicant act as a promoter or booking agent for nationally recognized entertainers or performers? Yes No
Attach a detailed list of names, or types of groups, or entertainers they handle, or handled in the past.
9. Does the applicant have any employees or have exclusive representation for any performer who would be involved with any services provided for the event? Yes No
Attach a list of all services provided by the applicant or a subcontractor detailing the exposures, duties and the actual payroll. (e.g., security, concession sales, baby-sitting services and supervisory personnel)

UNDERWRITING INFORMATION (Continued)

10. Provide a breakdown of sales/cost for the following exposures (where applicable).

Total Gross Sales	\$
Cost of Contractors	\$
Equipment Rental	\$
Equipment Sales	\$
Food/Beverage Sales	\$
Other:	\$

11. Does the applicant:
- Maintain a signed contract with all clients?..... Yes No
 - Have a standard client contract that outlines insurance requirements, waivers or hold harmless agreements, and the specific responsibilities of the applicant? Yes No
12. Does the applicant assume responsibility for any injury or damage that may occur during an event? Yes No
13. Does the applicant require a certificate of insurance from all vendors, contractors or subcontractors they hire? Yes No
- Are certificates maintained in a permanent file and become part of the event information? Yes No
14. Is a contract in place with all subcontractors used by the applicant? Yes No
- Does it specify that the applicant is named as an additional insured on the subcontractor's policy? Yes No
15. Are the limits on the subcontractor's policy equal to or greater than the limits requested on this application? Yes No
16. Does the applicant ever hire uninsured contractors or subcontractors to provide services or products for any event? Yes No
- Attach** a copy of each contract.
17. Does the applicant supply any equipment for use by the clients at special events, e.g., tables, chairs, staging/sound equipment or amusement devices? Yes No
- Attach** a complete list and description of all items.
18. Does the applicant advertise the event to the public or other groups designated by the client? Yes No
19. Does the applicant maintain a ticket sales office or lease space from others for the sale of tickets or distribution of information?..... Yes No
- Attach** a detailed list of the premises, including the location, square foot area, operations, public access, etc.
20. **Attach** a copy of any brochure, promotional or advertising material used by the applicant.

NARRATIVE: _____

Producer's Signature
Date
Applicant's Signature
Date